

By-Laws
Springfield Inner City Older Neighborhoods PAC
Springfield, Illinois

Article I –Name

The name of this political action committee established with the following by-laws shall be the Springfield Inner City Older Neighborhoods PAC (Springfield ICON PAC).

Article II-Purpose

The purpose and objective of SPRINGFIELD ICON PAC is to promote and advance the interests of Springfield older neighborhoods and candidates for political office supporting these interests.

Article III -Membership

Membership is open to all registered voters in Sangamon County. Dues shall be determined by the Steering Committee. Members in good standing are those members that have dues paid currently. Dues shall be paid on an annual basis (from January 1 to December 31) and are payable prior to January 1. Lifetime membership can be purchased by paying an amount equal to ten times the current annual rate for an individual membership. The Steering committee may establish such other categories of membership and dues as appropriate.

Article IV -Voting Privileges

Only individual members who are at least 18 years of age and in good standing for 30 days may vote on issues put to the membership. Voting by proxy is not permitted at any time or at any meeting.

Article V -Meetings

Robert's Rules of Order shall govern the conduct of all meetings. The Steering Committee shall determine the time and place of all regularly scheduled meetings. Information about the regularly scheduled meetings for the next calendar year shall be provided verbally at the December meeting. The Secretary shall provide one written notice of the meeting schedule to each member of record. The Steering Committee may schedule a special meeting of the general membership when determined necessary.

Such a special meeting shall have a five day notice to the membership. Notice may be by electronic mail, U.S. Mail or announced at a regular meeting. Each meeting of the membership must have two of the elected officers present, one of whom must be the Chairperson or Vice-Chair.

Article VI-Steering Committee

The Steering Committee is composed of the seven elected members of SPRINGFIELD ICON PAC (Chairperson, Vice-Chair, Secretary, Treasurer, Parliamentarian and two at-large members). No one may hold more than one position. The Steering Committee of SPRINGFIELD ICON PAC shall be chosen in a general election in December of each year.

The Chair, Vice-Chair, Parliamentarian and one at-large member shall be elected for 2-year terms starting in odd years (2013-2014), and the Secretary, Treasurer and one at-large member shall be elected for 2-year terms starting in even years (2014-2015).

The officers of SPRINGFIELD ICON PAC shall be considered elected after receiving a plurality of the votes cast. The Secretary shall send a notice of an election of SPRINGFIELD ICON PAC Steering Committee members to the current membership one month prior to the election by electronic or by U.S. Mail.

Any vacancy occurring among the Steering Committee of SPRINGFIELD ICON PAC prior to the end of their terms shall be filled by a plurality vote at the next regularly scheduled meeting. The term filled by any vacancy shall expire at the next general election of the Steering Committee. However, should the

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Chairperson vacate that position, the Vice-Chair shall fill the position for the remainder of the Chairperson's term and a new Vice-Chair shall be elected at the next regularly scheduled meeting.

Article VII -Officers

Duties of Elected Officers

The Chairperson shall preside at all meeting of SPRINGFIELD ICON PAC and at any Steering Committee meetings. The Chairperson shall have the power to appoint members to chair different committees and no one person shall chair more than one committee at the same time. The Chairperson may serve as an ex-officio member of all committees.

The Vice-Chair, in absence, disability or at the written direction of the Chairperson, shall assume all powers and duties of the Chairperson. The duration of the temporarily assumed powers shall not exceed six continuous months. Should a situation arise that the Chairperson is not able to perform the duties of the office, beginning the seventh month the Vice-Chair shall be considered Chairperson for the duration of the term of office and a new Vice-Chair shall be elected at the next regular meeting.

The Secretary shall keep a record of the proceedings of SPRINGFIELD ICON PAC meetings and meetings of the Steering Committee and serve as custodian for all Association records. The Secretary shall be responsible for disseminating official information about SPRINGFIELD ICON PAC to the membership as necessary.

In order to facilitate the payment of bills and other obligations of SPRINGFIELD ICON PAC, the Treasurer or the Chairperson may sign checks on SPRINGFIELD ICON PAC bank account. The Treasurer shall provide a written financial report at each monthly meeting. The Treasurer shall provide at the next regular meeting a copy of any required reports filed with the State Board of Elections or the Sangamon County Clerk's office. The Treasurer shall open for inspection all accounting records at reasonable times to any member in good standing.

The Steering Committee may order an examination of the financial records to be made at any time it deems appropriate. Such examination may include any level of service deemed appropriate by the committee and may be performed by an internal audit committee or independent CPA chosen by the Steering Committee. Such an examination shall be completed after the term of every Treasurer and a report of such examination shall be made available to the general membership.

The Parliamentarian shall be familiar with these by-laws and Robert's Rules of Order and shall advise the Chairperson and the Steering Committee on rules and compliance issues.

Article VIII -Finance

Finances may be expended for and contributions made to any candidate for political office determined by a majority of the Steering Committee members to be appropriate. Any spending or contribution by SPRINGFIELD ICON PAC in excess of \$150 shall be approved at a regularly scheduled or special ICON meeting by a majority vote of those attending.

Article IX -Removal of Members

Any member of the Steering Committee may be impeached with the agreement of all remaining Steering Committee members or by a three-fourths vote of the members present at a regular or special meeting. After proceedings have been initiated, and at least thirty days prior to the impeachment vote, a notice shall be delivered by electronic mail or by U.S. Mail advising the membership of the upcoming impeachment vote. Agreement of 60% of all members in good standing is required for an impeachment vote to occur, and at least 60% of members in good standing who attend the impeachment procedure must vote to ratify an impeachment. No new member, after the start of an impeachment proceeding, may vote in the impeachment process. Should the Chairperson and Vice-Chair be impeached together,

an election for both officers shall be held at the next monthly meeting. Announcement of the election for either position at the next monthly meeting shall be considered sufficient notification.

Any member may be removed from SPRINGFIELD ICON PAC. A recommendation of at least 5 of the 7 Steering Committee members recommending expulsion of the member and a plurality vote of members in good standing is required. A thirty-day advance notice, in writing and delivered by electronic mail or by U.S. Mail, must be given to the member considered for expulsion, prior to any general vote by the membership or expulsion. No new member, after the start of an expulsion process may vote in the expulsion process.

Any Steering Committee member impeached and any member receiving expulsion shall be considered removed from SPRINGFIELD ICON PAC for a minimum of twelve months. After a twelve-month period the individual may appeal to the Steering Committee for reinstatement. A simple majority vote of the Steering Committee is required for reinstatement.

Article X -Amendments

By-laws may be amended, repealed or introduced at any regular meeting. Prior to any general vote of a motion for amendment, repeal or introduction, a period of one month shall pass before a motion can be voted on. In order for a by-law to be amended, repealed or introduced, 3/5th of the members attending the meeting must so vote. No new member joining after the introduction of a motion to amend, repeal or introduce any by-law; shall be able to vote on such a motion.

Article XI -Dissolution

Should SPRINGFIELD ICON PAC decide to dissolve, all outstanding financial obligations shall be paid in full. Any accounts with any balance shall be turned over to a charitable organization chosen by the Steering Committee and approved by a plurality of the membership attending a regularly scheduled SPRINGFIELD ICON PAC meeting.