

ICON Problem Property FOIA Request

FOIA Request File Number: _____ Date Submitted: _____

Submit online: <http://www.springfieldcityclerk.com/FOIA/OnlineRequest.aspx>

FOIA instructions: <http://www.springfieldcityclerk.com/FOIA/FOIADefault.aspx>

Download form:

<http://www.springfieldcityclerk.com/FOIA/FOIAeRequestForm.pdf>

Suggested text for request

All information related to property at <address> _____

You may want to request specific information, such as

- Complaint File Recap Building and Zoning Housing Division
- Permit History and Inspection Reports, Building Permit Details
- Administrative Court Meetings & Findings
- Agreements between the City of Springfield and the current owner of the Property

Vacant Housing with code violations, including Houses on the Three Year Register List, can be directly addressed with the Department of Building and Zoning.